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Your business in mind.

Sage Pro Job Cost handles all project costs and takes advantage fo detailed audit trails for each posted individual cost.

About Sage Software

Sage Software supports the needs, challenges, and dreams of more than 2.6 million small and midsized business customers in North America through easy-to-use, scalable, and customizable software and services. Our products support accounting, operations, customer relationship management, human resources, time tracking, merchant services, and the specialized needs of the construction, distribution, healthcare, manufacturing, nonprofit, and real estate industries. Sage Software is a subsidiary of The Sage Group plc, a leading international supplier of accounting and business management software and services. Sage, listed on the London Stock Exchange, now has 5.0 million customers and employs over 10,500 people worldwide.

About Sage Pro ERP

Sage Pro ERP is an award-winning accounting and manufacturing system that can be fully tailored to work the way you do. Proactive, growth-oriented businesses choose Sage Pro for its advanced customization tools, easy access to critical, real-time business information, and full integration with a complete suite of end-to-end business management solutions.

Visit us at www.sageproerp.com or call 800-873-7282 today for more information about Sage Pro ERP.

Job Cost

The Sage Pro Job Cost module is a fast, flexible accounting tool for project and job cost management. Use Job Cost to evaluate your operations and improve efficiency in everyday work activities. With Job Cost, you can monitor labor, material, and indirect costs associated with a job or project to ensure profitability. Select features that fit your company's operation and generate reports that conveniently track jobs by price or cost. Job Cost's versatility meets the needs of diverse job-oriented businesses, including made-to-order manufacturing, engineering, architectural, construction, and service/repair companies.

Features

Maintaining and Tracking Jobs

- Job Cost includes nine levels of detail in a transaction: job, division, phase, category, cost type, item code, item description, unit price /unit cost, and individual transaction.
- Create budget and estimates for job, category, and item levels.
- Add picture files to your jobs (pictures can be taken at beginning, during, and at the end of the job).
- The interface is customizable, including job number templates, user-defined screen label names, etc.
- Optional user-defined standard phases and categories for all jobs.
- List both client and owner for any job and indicate which to bill.
- Detailed transaction histories.
- List job lender information.
- Inquiry screens list current job totals with option to print.
- Optional CSI format for phases.
- Certified and non-certified payroll and reporting.
- Track change orders.
- Track subcontracts and subcontractor information.
- Kitting capability.
- Ability to transfer transactions between jobs / phases / categories.
- Line item notes.

Sage Pro

Job Cost and Project Accounting

Direct and Overhead Costs

- Enter all project costs and take advantage of detailed audit trails for each posted individual cost.
- Track committed costs.
- Payroll burden.
- Overhead allocation.

Billing Jobs

- Choose from five billing methods: time and materials, not to exceed, fixed price by job, fixed price by phase amount, and fixed price by phase percent.
- Create draft and final invoices using automatic and non-automatic options.
- Supports AIA Invoices and Recurring Billings.
- Optional billing of freight as a separate line item on fixed amount invoices.
- Bill multiple jobs on one invoice.
- Flag transactions as billable, non-billable, or hold.
- Multiple billing schedules.
- Multiple invoice layouts.
- Job Cost item maintenance for non-inventory items; use flat rates or markup percentages for billing.

Integration with Other Sage Pro Modules

- Invoices update Accounts Receivable files automatically.
- Update item quantities in Inventory Control.
- Accounts Payable invoices entered in Job Cost update Accounts Payable files.
- Use Purchase Orders entry in Job Cost to mark purchase order items for jobs.
- Purchase orders entered in Job Cost update Purchase Orders files.
- All transactions distribute to General Ledger; optional WIP / Revenue journal entries for cost transactions.
- Import functions include material transaction and payroll timecard information, which may be transmitted to Payroll.
- Optionally use Accounts Receivable ship-to file or customer file for job site address.
- Accounts Receivable and Accounts Payable retainage.
- Updates Job Cost from Purchase Order Receipts.

Key Reports

Some of the reports included are:

- Aged WIP Report
- Accounts Receivable Aging by Job
- Certified Payroll Report
- Cost Variance
- Estimate/Budget Report
- Inventory On-hand and Work-in-Progress
- Item Revenue
- Job Cost Purchase Orders Report
- Job Profit Analysis
- Job Status Report
- Labor Utilization
- Payroll Register
- Period Job Report
- Sales Volume
- Transaction Journal
- Transaction Listing
- Unposted / Posted Overhead Report

Project Accounting

Project Accounting provides an estimate, budget, and costing tool for job cost management. The module allows for up to four levels of cost tracking with project, phase, category, and cost-type definitions. The job account mask supports the optional use of phases and/or categories as well as user-defined cost types. Project Accounting integrates with Accounts Payable, Accounts Receivable, Inventory Control, Payroll, Purchase Orders, and Order Entry.

Features

- Four-level system allows virtually unlimited jobs, phases, and categories, with an expense type for each category.
- Flexible job mask to optionally use phases and /or categories.
- Supports user-definable cost types.
- Allows jobs, phases, and categories to be copied from other jobs.
- Supports use of templates for defining new jobs.
- Customize screen labels for key terminology.
- Enter job distribution from Accounts Receivable, Order Entry, Purchase Orders, and Inventory Control.
- Add new phases, categories, and cost types on the fly.
- Allows work-in-process timesheet transactions to be entered and edited for employees and/or subcontractors with real-time updates on job status reports.
- Automatic update of budget and actual costs when changes are made.
- Unlimited history for maintaining original estimates as well as current budgets and actual costs.
- Detailed audit trails for each individual cost posted.
- Transaction journal shows all job transactions with options for selecting source module.

Key Reports

- Job Estimate
- Job Status
- G/L Reconciliation
- Timesheets
- Transaction Journal
- Job List
- Phase List
- Category List
- Resource List

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